

Otsego Now Recovery Fund Guidance

PROGRAM OVERVIEW

Otsego Now's Recovery Fund offers funds to assist small businesses located in the County of Otsego outside the City of Oneonta to meet New York State Covid-19 related social distancing protocols and public health requirements. Funds can be used for PPE supplies and equipment and making minor changes to the physical workspace to meet New York State guidelines.

GENERAL TERMS AND CONDITIONS

- o Otsego Now will provide up to \$500 on a **first come, first serve basis** for Otsego County businesses **outside the City of Oneonta** impacted by COVID-19 with 50 or fewer employees.
- o Grants will be awarded for up to \$500. Applicants will submit paid receipts for eligible costs totaling the amount of the grant request with this application.
- o Business must be established prior to March 13, 2020.
- o Business must be in good standing.
- o Eligible uses, for costs incurred since July 23, 2020, include: PPE equipment including masks, gloves and other protective items, sanitizer, sanitizing stations, screening stations, disinfectant, disinfecting equipment, social distancing signage and floor markings, protective screens, and other items that are needed to assist the business with meeting Covid-19 restrictions. Minor changes to physical workspace to allow for social distancing for take-out and curbside pickup will be considered. All eligible costs subject to Otsego Now's approval.
- o Ineligible uses include: Major building renovations, contractor installations, general operating inventory.

RECOVERY FUND APPLICATION

Please indicate amount that you are requesting:

\$ _____ Recovery Fund - up to \$500 grant for PPE equipment and Covid-19-related reopening expenses from 7/23/2020. Administered by the Otsego Now. All expenses subject to Otsego Now's approval.

Business Name:

Business Address:

Business Owner(s):

Mailing Address:

Telephone:

Email:

Business EIN or other ID:

Business Type - Restaurant, Retail, Other (please describe):

of Employees:

Business was established before 3/13/2020: ___ yes ___ no

- Include paid receipts (dated 7/23/2020 or after) for eligible expenses totaling the requested amount with your application
- Business may be asked to provide proof of financial stress or disrupted operations related to Covid-19.

APPLICATIONS MUST BE SUBMITTED TO MMARINO@OTSEGONOW.COM BY

SEPTEMBER 30, 2020

CONTACT

For questions or information about this COVID-19 grant fund, call or email
Meaghan Marino, Director of Finance and Administration

607-267-4010 x101 / mmarino@otsegonow.com

SIGNATURE

I certify that all of the information, statements and representations contained in
this application, and in any attachments and supporting material are, to the best
of my knowledge, true, accurate and complete.

I have read and understand all requirements as outlined in this document.

Signature of Applicant

Date

**Funds for this program were provided with the assistance of the Community
Foundation of Otsego County, the Otsego County Capital Resource Corporation,
and the Cooperstown Foundation.**