

**OTSEGO COUNTY CHAMBER OF COMMERCE**

**2020 INTERN OF THE YEAR AWARD**

**Eligibility:**

* Must be nominated by a member business of the Otsego County Chamber.
* Nominated students must have been registered for one or more of their work terms between September 1st of the previous year and August 31st of the nominating year.
* Nominated students must be a junior or senior and enrolled at Hartwick College or the State University of New York (SUNY), College at Oneonta.

**Award:**

* The award recognizes outstanding achievement in, and contribution to, local and regional internships.
* Two students, one each from Hartwick and SUNY Oneonta will be selected.
* The business and the student intern will be honored and receive a recognition certificate at the Annual Otsego County Chamber Small Celebration to be held **Virtually** .

**Additional Information:**

* We request that each member business nominate only one individual for the award.
* The awards committee reserves the right to determine award eligibility.
* If you have a question about eligibility, please contact Barbara Ann Heegan.

**Nomination Pack Must Include:**

* + **Application Form (page 2)**
  + **Student Resume**
  + **Member Business Support Statement**

**Member Business Support/Site Sponsor Statement:**

**One page** double-spaced executive summary briefly discussing the following:

* + - The student’s work-related duties, quantity and quality of work
    - Examples of how the student was challenged during their internship
    - Any published papers, presentation or other formal presentation of their work (Do not include, just discuss)
    - Any recognition or awards from the organization
    - The student’s involvement in the community
    - The student’s involvement in improving the organization’s internship program
    - The overall impact of this student on the organization at large
    - Any other pertinent information to support the nomination

**Process:**

**Deadline: Friday, October 30th:** Completed nomination packet must be received by this date.

* **Early November:** Interns of the Year will be selected and site sponsors will be notified
* Otsego County Small Business Celebration, and honoring of 2020 Interns of the Year to be held Virtually

**Send completed Nomination Packet to:**

**Barbara Ann Heegan, Otsego County Chamber of Commerce, PO Box 18, Oneonta, NY 13820**  
**or eMail to:** [baheegan@otsegocc.com](mailto:baheegan@otsegocc.com)

**OTSEGO COUNTY CHAMBER**

**2020 INTERN OF THE YEAR AWARD APPLICATION**

**Date:**

**Award Applying For:** \_\_\_ Hartwick College Intern of the Year \_\_\_ SUNY Oneonta Intern of the Year

**Student Nominee Name:**

Local Address:

Permanent Address:

Email:

Local Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Permanent Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Major: Cumulative GPA:

**Member Business Nomination Contact Information**

Member Business Name /Department:

Address:

Intern Supervisor Job Title:

Email: Phone Number:

Number of Internship Terms Completed:

Please list the company name and dates of all Co-Op/Internship terms completed in reverse chronological order:

Business/Org: Internship: \_\_\_ /\_\_\_ to \_\_\_ /\_\_\_ (MM/YY)

Business/Org: Internship: \_\_\_ /\_\_\_ to \_\_\_ /\_\_\_ (MM/YY)

Business/Org: Internship: \_\_\_ /\_\_\_ to \_\_\_ /\_\_\_ (MM/YY)

Business/Org: Internship: \_\_\_ /\_\_\_ to \_\_\_ /\_\_\_ (MM/YY)

Business/Org: Internship: \_\_\_ /\_\_\_ to \_\_\_ /\_\_\_ (MM/YY)